



## **MEMORANDUM**

**To:** Holders of PayLynk (RBS WorldPay) Debit Cards

**From:** Angela Alonzo- Director of Payroll Services

**Date:** February 1, 2010

**RE:** Termination of Contract between CPS and PayLynk (RBS WorldPay)

---

Effective January 31, 2010, the contract between the Chicago Public Schools (CPS) and Paylynk (RBS WorldPay) has been terminated. Consequently, we are unable to load any additional funds to your existing card account or issue replacement cards.

### **Important Points**

- o Cardholders who have lost their cards should contact Paylynk (RBS WorldPay) Customer Service at 1-800-477-5965 to retrieve your funds. Payroll Services does not have the ability to replace lost cards.
- o Charter One will continue to honor existing debit cards until July 1, 2010, or until all funds are withdrawn, whichever occurs first.
- o Cardholders who have funds remaining on their cards as of July 1, 2010, will be issued a paper check by Paylynk.

We are in the process of setting up a new vendor for these services and will send out a separate communication once new debit cards are available.

All payments, after January 31, 2010, will be issued via a paper check that will be delivered to your normal paycheck delivery location. If you do not wish to receive a paper check, we strongly encourage you to sign up for direct deposit by either submitting a direct deposit form to Payroll Services or by logging onto the website at <https://cpsatworkprod.cps.k12.il.us>.

We appreciate your patience during our transition and apologize for any inconvenience this may cause.